

# PAVILIONS AND LAWNS



1/18 Brixton Rise, Glen iris VIC 3146 phone 9885 2777 fax 9885 2722 email rbg@blakesfeast.com.au web www.blakesfeast.com.au

Function day and date: \_\_\_\_\_ Location: \_\_\_\_\_

Number of People: \_\_\_\_\_ Type of event: \_\_\_\_\_

Start time (incl. set up): \_\_\_\_\_ Finish time (incl. pack up): \_\_\_\_\_

Contact name: \_\_\_\_\_

Company/Organisation (if applicable) \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Contact details: BH \_\_\_\_\_ Mobile: \_\_\_\_\_

Contact on day of function: \_\_\_\_\_ Mobile: \_\_\_\_\_

Purpose of this function: \_\_\_\_\_ How did you hear about us? \_\_\_\_\_

If you are using a lawn/pavilion for a wedding ceremony please complete the wedding ceremony booking form.

### Suppliers' details

Name of supplier: \_\_\_\_\_ Contact number: \_\_\_\_\_

Time Drop off: \_\_\_\_\_ Pick up: \_\_\_\_\_

Name of supplier: \_\_\_\_\_ Contact number: \_\_\_\_\_

Time Drop off: \_\_\_\_\_ Pick up: \_\_\_\_\_

Will any other supply vehicles require access? If so, please write their name, contact number and details below:

\_\_\_\_\_

If you don't know supplier details yet, please leave blank or write TBC .

I have read and agree to the Terms and Conditions (page 2) of hiring blakes feast for the (location):

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

To confirm your booking, please fill out this form and return it with the non-refundable deposit of \$110.00\* to:

blakes feast phone 9885 2777  
1/18 Brixton Rise, Glen Iris VIC 3146 fax 9885 2722

NB - Please note we require all bookings to have a credit card on file. In the event of damage/rubbish left your card will be charged for costs incurred (please see terms & conditions)

### Credit Card Details:

Type of card: \_\_\_\_\_ Number:

Expiry Date: \_\_\_\_\_ Name on card: \_\_\_\_\_

Cheques/Money order please make payable to blakes feast. To pay by EFT National Australia Bank  
Blakes Feast Pty Ltd bsb 083-347 acc no – 539340148.

\*Please note MasterCard and Visa transactions will incur an additional transaction fee of 1.5% and 2.5% for AMEX transactions.

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Bookings will be confirmed on receipt of the \$110.00\* deposit and completed Registration Form. Please note that the deposit is non-refundable.

Clients should note that toilets can be a 'reasonable walk' from some locations, that running water is not available at all locations and that power is not provided with the site.

Final payment for site hire must be received in full 7 DAYS prior to the function.

Clients and guests are not permitted onto the garden beds, to handle the plants or to climb trees. Clients found to be damaging RBGV property will be charged for the costs of repair.

Clients are responsible for the removal of all rubbish and bottles unless Blakes Feast is catering the event. Ice is to be poured onto drain grates on pathways and not to be disposed of on lawns or in garden beds.

No rubbish, flowers or external supplies are to be left in the RBGV. Cleaning staff charge an hourly rate, deducted from your bond, for cleaning any remaining rubbish / supplies.

Any Catering organized with Blakes Feast will require a 50% deposit. Full payment is due one week prior to event. No cancellations within seven days of the event.

It is required that the organiser / client conduct the function in an orderly manner in full compliance with the RBGV regulations and all statutory requirements. Please refer to this link

[https://www.rbg.vic.gov.au/documents/RBGV\\_Regulations\\_Brochure\\_MG\\_Sept16.pdf](https://www.rbg.vic.gov.au/documents/RBGV_Regulations_Brochure_MG_Sept16.pdf)

The Royal Botanic Gardens Victoria is in a residential area. Please ask guests to leave quietly.

No external caterer or alcohol is to be bought into the Royal Botanic Gardens Victoria.

NO ball games permitted within the Royal Botanic Gardens Victoria.

If any damage to the gardens or rubbish/confetti/roses are left on site, we reserve the right to charge your card for up to \$500 + gst for damages/cleanup fee.

When making a booking it's the clients' responsibility to research what events may be taking place in or around the Royal Botanic Gardens Victoria. Consider the time of day and location of the event and if this will impact your day. Lack of parking, amplified noise and road congestion as well as closures can often be a result of music festivals, fun runs and sporting events around the precinct and Blakes Feast takes no responsibility for noise generated from events beyond our control.

## Rates

october - april

### Lawn Areas

M-F - \$135 + gst per hour

Weekends - \$170 + gst per hour

### Pavilions

M-F - \$170 + gst per hour

Weekends - \$200 + gst per hour

may - september (off peak)

### Lawn Areas

M-F - \$70 + gst per hour

Weekends - \$120 + gst per hour

### Pavilions

M-F - \$70 + gst per hour

Weekends - \$120 + gst per hour

In the event of extreme weather & the gardens are required to close, it is the clients responsibility to have a back up venue for their ceremony/event. Blakes Feast Catering takes no responsibility for extreme weather conditions; however if an alternate venue is sourced by the client Blakes Feast are happy to transport any food & beverages to the new location.

We have a wet weather backup option available. Please ask one of our consultants for more details.

Please note bookings are for a minimum of 2 hours.

Strictly no 18<sup>th</sup> or 21<sup>st</sup> birthdays are permitted within the gardens