

Tarnuk Room

1/2

Tarnuk Room

1410-1412 Malvern Rd, Glen Iris VIC 3146 phone 9821 0669 fax 9821 0552 email rbg@blakesfeast.com.au web www.blakesfeast.com.au/rbg

Function day and date: _____ Location: _____

Start time (incl. set up): _____ Finish time (incl. pack up): _____

Contact name: _____

Company/Organisation (if applicable) _____

Address: _____ Email: _____

Contact details: BH _____ Mobile: _____

Contact on day of function: _____ Mobile: _____

Purpose of this function: _____ How did you hear about us? _____

Table set up requirements: _____

*** tables and chairs may need to be hired in. Please speak to a Blakes Feast events consultant.*

No rubbish or supplies are to be left behind in the Tarnuk Room. No blu-tak is to be used on the walls. Any supplies remaining after the pack up will be disposed of. If rubbish remains, cleaning time will be deducted from the bond. If staining occurs cleaning will be deducted from the bond.

I have read and agree to the Terms and Conditions (page 2) of hiring **blakes feast** for the Tarnuk Room

Signed: _____ Date: _____

To confirm your booking, please fill out this form and return it with the non-refundable deposit of 50% of total spend to:

blakes feast
 1410-1412 Malvern Road
 Glen Iris VIC 3146

phone 9821 0669
 fax 9821 0552

Credit Card Details:

Type of card: _____ Number:

Expiry Date: _____ Name on card: _____

Cheques/Money order please make payable to **blakes feast**.

Tarnuk Room

2/2

Tarnuk Room

1410-1412 Malvern Rd, Glen Iris VIC 3146 phone 9821 0669 fax 9821 0552 email rbg@blakesfeast.com.au web www.blakesfeast.com.au/rbg

General Terms and Conditions for events in the Royal Botanic Gardens Cranbourne

- Guest vehicles are permitted to drive into the Royal Botanic Gardens at Cranbourne and park in the visitor car park. Guest vehicles are NOT permitted into the Australian Garden.
- Vehicles must drive below 25 kms whilst in the gardens and adhere to road signs
- Horse-drawn carriages are not permitted in the RBGC.
- Dogs are not permitted in the RBGC.
- Please do not throw rose petals, rice or confetti whilst in the RBGC.
- Please do not climb trees or go onto garden beds.
- Please be mindful of native animals and birds
- Please follow the rules and regulations of the Royal Botanic Gardens Cranbourne at all times.
- Be aware that as the RBGC is predominantly bush land, it may be closed due to threat of a fire if there is a danger to the general public. It is the client's responsibility to arrange a back up. Blakes can move catering, staff etc to the alternative location which the client has arranged.
- The Royal Botanic Gardens Cranbourne are open from 9.00am – 5.00pm daily. Any events outside these times require a security guard at the cost of the client.
- Please do not BYO alcohol to booked events in the Royal Botanic Gardens Cranbourne

Evening Event Terms and Conditions in the Boonerwurrung Café / Australian Garden

- Evening events are permitted in the Tarnuk Room, Boonerwurrung Café and The Gallery Space.
- The venue will be confirmed once a deposit equal to 50% of the total quoted price is received by Blakes Feast Catering.
- All evening events require a security guard (\$45 p/hr 4 hour minimum call out) billed to the client.
- Evening events must conclude by 12.00am, with guests gone by 12.30am.
- Complete payment is due at least seven days prior to the event.
- If drinks are charged on consumption they must be paid for at the conclusion of the event by credit card, EFTPOS, company cheque or cash. Personal cheques not accepted on the day of the event.

- Venue Hire and staff costs are quoted and billed to the client in addition to the food and beverage costs.
- Blakes staff are not responsible for organizing flowers, wedding cake, decorations, music or other non food and beverage elements of an event. If you would like a list of recommended suppliers, please ask.
- Suppliers must pre-arrange access for drop off and collection seven days prior to the event.
- Final numbers and dietary requirements are required seven days prior to the event. Sorry, no exceptions.

Wedding Ceremony Terms and Conditions for the Australian Garden, Cranbourne

- To secure a ceremony site, a deposit of \$110 must be received.
- Ceremonies can only be booked in the Australian Garden if a reception is held afterwards.
- No rose petals, rice or confetti to be thrown in the Royal Botanic Gardens Cranbourne.
- No horse drawn carriages, or dogs permitted.
- No BYO alcohol permitted.
- A photography permit, staff member and venue hire is included in the ceremony package
- Entry for one wedding vehicle is permitted to drop off the bride at the Rockpool Pavilion
- Ceremony Package costs \$440.00